

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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For all enquiries relating to this agenda please contact Emma Sullivan
(Tel: 01443 864420 Email: sullie@caerphilly.gov.uk)

Date: 13th September 2023

To Whom It May Concern,

A multi-locational meeting of the **Democratic Services Committee** will be held in Penallta House and via Microsoft Teams on **Wednesday, 20th September, 2023 at 5.00 pm** to consider the matters contained in the following agenda. Councillors and the public wishing to speak on any item can do so by making a request to the Chair. You are also welcome to use Welsh at the meeting, both these requests require a minimum notice period of 3 working days.,

This meeting will be live streamed and recorded and made available to view via the Council's website, except for discussions involving confidential or exempt items. Therefore the images/audio of those individuals speaking will be publicly available to all via the recording on the Council website at www.caerphilly.gov.uk

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy'.

Christina Harrhy
CHIEF EXECUTIVE

AGENDA

Pages

- 1 To receive apologies for absence.
- 2 Declarations of Interest.

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

A greener place Man gwyrddach



To approve and sign the following minutes: -

- 3 Democratic Services Committee held on 14th March 2023. 1 - 4

To receive and consider the following report(s): -

- 4 Annual Report for Democratic Services Committee. 5 - 14
- 5 Consultation on the Proposals to Replace the Wales Charter for Member Support and Development. 15 - 26
- 6 Member Support and Development/Meeting Times Survey - Outcome and Consideration. 27 - 44

Circulation:

Councillors D.T. Davies, A. Farina-Childs, Mrs C. Forehead, A. Hussey, M.P. James (Chair), L. Jeremiah, C.P. Mann, C. Thomas, G. Ead, A. McConnell, L. Phipps (Vice Chair), Mrs D. Price, J.A. Pritchard, A. Whitcombe and J. Winslade

And Appropriate Officers

HOW WE WILL USE YOUR INFORMATION

Those individuals that attend committee meetings to speak/give evidence will be named in the minutes of that meeting, sometimes this will include their place of employment or business and opinions expressed. Minutes of Meetings including details of speakers will be publicly available to all via the Council website at www.caerphilly.gov.uk. except for discussions involving confidential or exempt items.

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